



American Society of Civil Engineers  
Philadelphia Section  
Younger Member Forum



**2024-2025 Board Meeting No. 3**

**DATE:** Tuesday, September 10, 2024

**TIME:** 5:30 – 7:00 PM

**LOCATION:** Michael Baker International, 1818 Market St, Suite #3100, Philadelphia, PA 19103

**CALL INFO:** [Teams Link](#)

**ATTENDANCE:** *Virtual attendees in italics.*

- |  |   |   |
|--|---|---|
| <input checked="" type="checkbox"/> Assunta Daprano (AD) | <input type="checkbox"/> Alyssa Pizzi (AP)                  | <input checked="" type="checkbox"/> Noor Dabdoub (ND)         |
| <input checked="" type="checkbox"/> Kevin Walsh (KW)     | <input checked="" type="checkbox"/> Tony Ableman (TA)       | <input checked="" type="checkbox"/> Emma Youngs (EY)          |
| <input checked="" type="checkbox"/> CJ Medora (CM)       | <input checked="" type="checkbox"/> Cory Bogas (CB)         | <input checked="" type="checkbox"/> Lexi Gawelko (AG)         |
| <input checked="" type="checkbox"/> Kayla Nelson (KN)    | <input type="checkbox"/> Zach Abbas (ZB)                    | <input checked="" type="checkbox"/> Kris Melag (KMe)          |
| <input checked="" type="checkbox"/> Kirsten Kennedy (KK) | <input checked="" type="checkbox"/> Gina Venuto (GV)        | <input type="checkbox"/> Kerianne Chen (KC)                   |
| <input checked="" type="checkbox"/> James Stanton (JS)   | <input checked="" type="checkbox"/> Anthony Rizzo (AR)      | <input checked="" type="checkbox"/> Elvira-Marie Mikhael (EM) |
| <input checked="" type="checkbox"/> Katie Wade (KaW)     | <input checked="" type="checkbox"/> Marty Williams (MW)     | <input type="checkbox"/> Hannah Booz (HB)                     |
| <input checked="" type="checkbox"/> Tyler Farley (TF)    | <input checked="" type="checkbox"/> Christian Antisell (CA) |   |
| <input checked="" type="checkbox"/> Laurel Weich (LW)    | <input checked="" type="checkbox"/> Kevin Malley (KM)       |   |

**GUESTS:**

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**AGENDA**

- I. Call to Order and Roll Call **(AD)** *Meeting was called to order at 5:39 PM*
- II. Consent Agenda **(AD)**
  - A. INCLUSIONS:
    1. 2024-2025 Board Meeting No. 3 Agenda
    2. [August 2024 Board Meeting No. 2 Minutes](#)
  - B. Motion to approve consent agenda items.
    1. MOTION: *KK*
    2. SECOND: *KW*
    3. DISCUSSION: *None*
    4. RESULT: *Passes*
- III. Executive Committee **(AD)**
  - A. ASCE Updates
    1. Section **(AD)**
      - a) Past Events
      - b) Upcoming Events
        - (1) October Dinner Meeting (10/10)

- (2) ASCE Career Fair (10/25) *Discussion regarding YMF table. AD encouraged board if attending on behalf of employer, let her know to assist in running the table*
    - 2. [Region 2](#)
      - a) Awards - *EY said Dani emailed and results will come out in next week or two.*
    - 3. Society
      - a) Past Events
        - (1) None
      - b) Upcoming Events
        - (1) YLMS Alumni Summit in Houston, TX (9/13-9/14) *No PHL attendees.*
        - (2) [ASCE E-Learning Webinar \(9/19\)](#) *ASCE to discuss membership grade changes, amongst other things.*
        - (3) [Career Booster Webinar Series \(9/25\)](#) *Look into licensure for early-career professionals*
        - (4) ASCE Convention in Tampa, FL (10/6-10/9) *No PHL attendees.*
  - B. Budget
    - 1. [FY24 BUDGET \(CM\)](#) *Reminded board events up to Sept. 30th fall under FY23-24 budget.*
    - 2. [FY25 BUDGET \(KN\)](#) *Budget request send last week to Section. KN will send each chair what their budget will be once approved. AD mentioned Tim Abel is now Assistant Treasurer for the Section and to include him on all reimbursement requests moving forward.*
    - 3. [Reimbursement Request Cover Letter Template](#) and receipts **(KN)**
  - C. Justice, Diversity, Equity, and Inclusion (JEDI) **(JS)** *Planning similar event to last year's event. Planning on 3-5 people on panel, networking/roundtable opportunity.*
- IV. Communications Committee **(CM)**
  - A. Website Updates **(TF)**
    - 1. [Bios and Headshots](#) *TF said updated*
    - 2. Page update request for Awards, Outreach, etc. *TF updated mentor page has been updated.*
  - B. Section Newsletter/Annual Report **(LW)** *Sent stuff to Bob for Section newsletter. Will be using event tracking spreadsheet for annual report and asked board to update as soon as events are over to have best numbers for attendance and recap can be fresh from the event.*
  - C. Social Media Updates **(AP)** *CM provided AP's update: send AP responses to the questions for IG story highlights. AD to handle the first social media takeover at Phillies Game on Friday.*
  - D. Awards **(KaW)**
    - 1. ERYMC Awards *Younger Member Council and CYM have released awards. KWa will solicit nominations soon. AD mentioned DVEW Young Engineer of the Year is out as well.*
- V. Outreach Committee **(KW)**
  - A. General **(KW)**
    - 1. Outreach committee poster for Phillies Tailgate **(HB/EM)**
  - B. Mentor Program Update **(HB)**
    - 1. Presenting at Universities *Although HB not in attendance, there was discussion of using the remaining \$500 to buy Uber Eats gift card now to use the budget. Can purchase on September 30th.*
  - C. CivE Club Program Update **(ND/EY)**
    - 1. Schedule *Need teacher to get back to them to be able to send out schedule and kick off CivE Club for the year*

- D. K-12 Outreach Program Update **(KC/EM)** *Will possibly use remaining (\$45) of budget to buy ASCE swag. Will look to see if its free. Shirts for volunteers from stock.*
- E. College Contact Updates **(AG/KMe)**
  - 1. Welcome Back Student Event (9/18) *KMe discussed additional attendance. KWe said we might be able to get away with having more than 30 people since not everyone will want to bowl. KMe sent social media posts to college chapters. KMe mentioned ASCE Phila. Career Fair notifications sent out to make them aware. Trying to find out about the General Body Meetings to possibly attend. Temple has one tomorrow (5:30-7:00 PM), neither chair can attend, no volunteers from the board. Kev Brown might be going, but AD will ask him if he is attending.*

VI. Events Committee **(KN)**

A. Past Events

- 1. End of Summer Happy Hour (8/27) **(ZA/GV)** *40-45 people showed up. GV got good feedback, came in under budget. People liked venue. Would like to have event in same location next year (Urban Village).*
- 2. *GV mentioned a joint event with SNJ YMF. AD mentioned collab event resource doc from KK last year.*

B. Upcoming Events

- 1. Flat Rock Dam Betterment Project (09/11) **(MW/AR)** *HH after at Manayunk Brewing Co. Suggested cover just beer & wine, or just cover food and people buy own drinks. Registration at 28 people. Can make game-time decision, but start with appetizers only.*
- 2. Annual Phillies Game & Tailgate (9/13) **(ZA/GV)** *Sign up on volunteer spreadsheet. GV believes we will come in under budget. Lively discussion regarding who is bringing what to tailgate. People bring their own alcohol. AD insisted board members should volunteer to bring stuff or she will volunteer you to bring stuff.*
- 3. *KM discussed the Friends of Wissahickon Cleanup on September 28th. Registration for the event has to be done through FOW's website. They ask for contact info which includes address and emergency contact. Registration on their website does not have a date. There's no cap in numbers, but contact told KM 10 people is perfectly fine. AD said to direct them on e-blast to FOW registration, and KM and CA to ask FOW contact day before event for list of ASCE registrants. Conversation developed and new direction is to email Community Service chairs after registration and to encourage attendees to wear ASCE swag to help identify them day-of.*
- 4. TTF Watershed Tree Planting (10/19) **(CA/KM)** *CA mentioned RSVP link will be in next e-blast. Shoutout to AP for putting together the flyer (even though she's not here)!*

C. Events to Track

- 1. Adopt-a-Highway Clean-Up (11/2024) *Looks like Saturday, November 2nd 11:00 AM to 2:00 PM based on Doodle Poll sent by ASHE DeVal*
- 2. I-95 CAP Project Panel (Spring) *KN said no updates.*
- 3. *CB mentioned a resume event (college resume vs professional resume vs academic resume) with people from various firms' HR departments. Question of venue/event space. HNTB's office building charges \$150/hr to use their space, KK suggested 1818's space.*

VII. Look Ahead / Other Business **(AD)**

- A. ERYMC - Memphis 1/30-2/1 *Spreadsheet for attendees to coordinate flights, rooms, etc. Letter available as resource for board members to ask employers if have not been before.*

- B. Winter Social KW determined Winter Social will be Monday, January 27, 2025. Winter Social will be at McGillin's again. AD to send KW contact to book date. GV confirmed this event did not fall under her position.

VIII. Open Discussion

- A. Critical Issues Topic AD mentioned previously mentioned CI topic of Philly 2026 events (USA 250th anniversary, FIFA World Cup, MLB All Star Game (confirm?). Do not want to appear to redo the panel WTS is hosting. AD and CM to attend the WTS Event on September 13th, will try to take note of demographics of attendees (younger members?). AD emphasized last year attending multiple professional society events on the I-95 Emergency Response, and each had their own spin. AD said she would like the topic for Critical Issues Seminar to remain "Philadelphia 2026."
- B. November Dinner Meeting Topic
  - 1. Bicycle Coalition's Vision for Philadelphia Idea of what we want to do? Idea for panelists? AD emphasized it would be extremely helpful to put forth panelists and explicit topics. EM volunteered to potentially moderate, KM has contacts to the Bicycle Coalition to possibly speak. AD to send email to Jesse Gormley with topic ideas, Elvira as moderator, and planning discussions.
- C. Changes to ERYMC Awards AD will send email to board with details and solicit feedback. Vote on behalf of the YMF by end of November.
- D. KW mentioned keeping an eye on the Schuylkill River Trail Extension project. He believes it would be a good technical event (tour). MW might be able to reach out to a contact to plan this.

IX. Officer Reports

- A. Vice President (**KW**) None.
- B. Secretary (**CM**) None.
- C. Treasurer (**KN**) None.
- D. Past President (**KK**) None.
- E. JEDI (**JS**) None.
- F. Awards (**KaW**) None.
- G. Information Technology (**TF**) None.
- H. Public Relations (**LW**) CDL has pilot mentor program, she will send information to the board.
- I. Social Media (**AP**) None.
- J. Professional Development (**TA/CB**) None.
- K. Social Events (**ZA/GV**) None.
- L. Technical Events (**AR/MW**) None.
- M. Community Service (**CA/KM**) KM said thank you to those who donated for his bike ride for research. CA said he will be on the ASCE Transportation Policy committee.
- N. Civil Engineering Club (**ND/EY**) None.
- O. College Contact (**AG/KMe**) KMe mentioned email and will follow up.
- P. K-12 Outreach (**KC/EM**) None.
- Q. Student Member Transition (**HB**) None.
- R. Mentors None.

X. Other American Society of Civil Engineers Updates

- A. Committee on Student Members (**A Daprano**) None.
- B. Committee on Developing Leaders (**C Medora**) None.

XI. Board Meeting Schedule

- A. Next Meeting Date, Time, Location:  
Tuesday, October 8, 2024 at 5:30 pm

*Pennoni  
1900 Market Street  
Suite 300  
Philadelphia, PA 19103*

XII. *Adjourn Meeting adjourned at 7:15 pm.*